AUTHOR GUIDELINES FOR 2026 WOCMAT CONFERENCE PROCEEDINGS

Author Name(s)

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ABSTRACT

The abstract should appear at the top of the left-hand column of text, about 0.5 inch (12 mm) below the title area and no more than 3.125 inches (80 mm) in length. Leave a 0.5 inch (12 mm) space between the end of the abstract and the beginning of the main text. The abstract should contain about 100 to 150 words, and should be identical to the abstract text submitted electronically along with the paper cover sheet. All manuscripts must be in English, printed in black ink.

1. INTRODUCTION

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. This document originates from the guidelines for 2022 International WOCMATConference format.

2. FORMATTING YOUR PAPER

All printed material, including text, illustrations, and charts, must be kept within a print area of 6.9 inches (175 mm) wide by 8.9 inches (226 mm) high. Do not write or print anything outside the print area. The top margin must be 1 inch (25 mm), except for the title page, and the left margin must be 0.75 inch (19 mm). All *text* must be in a two-column format. Columns are to be 3.27 inches (83 mm) wide, with a 0.37 inch (8 mm) space between them. Text must be fully justified.

3. PAGE TITLE SECTION

The paper title (on the first page) should begin 1-3/8 inches (35 mm) from the top edge of the page, centered, completely capitalized, and in Times 14-point, boldface type. The authors' name(s) and affiliation(s) appear below the title in capital and lower case letters. Papers with multiple authors and affiliations may require two or more lines for this information.

4. TYPE-STYLE AND FONTS

To achieve the best rendering both in the proceedings and from the CD-ROM, we strongly encourage you to use Times-Roman font. In addition, this will give the proceedings a more uniform look. Use a font that is no smaller than 10 point type throughout the paper, including figure captions.

If you use the smallest point size, there should be no more than 3.2 lines/cm (8 lines/inch) vertically. This is a minimum spacing; 2.75 lines/cm (7 lines/inch) will make the paper much more readable. Larger type sizes require correspondingly larger vertical spacing. Please do not double-space your paper. True-Type 1 fonts are preferred.

The first paragraph in each section should not be indented, but all following paragraphs within the section should be indented as these paragraphs demonstrate.

5. MAJOR HEADINGS

Major headings, for example, "1. Introduction", should appear in all capital letters, bold face if possible, centered in the column, with one blank line before, and one blank line after. Use a period (".") after the heading number, not a colon.

5.1. Subheadings

Subheadings should appear in lower case (initial word capitalized) in boldface. They should start at the left margin on a separate line.

5.1.1. Sub-subheadings

Sub-subheadings, as in this paragraph, are discouraged. However, if you must use them, they should appear in lower case (initial word capitalized) and start at the left margin on a separate line, with paragraph text beginning on the following line. They should be in italics.

6. PRINTING YOUR PAPER

Print your properly formatted text on high-quality, 8.5 x 11-inch white printer paper. A4 paper is also acceptable, but please leave the extra 0.5 inch (12 mm) empty at the BOTTOM of the page and follow the top and left margins as specified. If the last page of your paper is only partially filled, arrange the columns so that they are evenly balanced if possible, rather than having one long column.

7. PAGE NUMBERING

Please do **not** paginate your paper. Page numbers, session numbers, and conference identification will be inserted when the paper is included in the proceedings.

8. Illustrations, graphs, and photographs

Illustrations must appear within the designated margins. They may span the two columns. If possible, position illustrations at the top of columns, rather than in the middle or at the bottom. Caption and number every illustration. All halftone illustrations must be clear black and white prints. Do not use any colors in illustrations.

9. FOOTNOTES

Use footnotes sparingly (or not at all!) and place them at the bottom of the column on the page on which they are referenced. Use Times 9-point type, single-spaced. To help your readers, avoid using footnotes altogether and include necessary peripheral observations in the text (within parentheses, if you prefer, as in this sentence).

10. COPYRIGHT FORMS

After acceptance, the corresponding author will receive an email requesting a completed and signed copyright permission form. The form authorizes the organizers of WOCMAT 2026 to publish and distribute the accepted paper in the conference proceedings. Authors retain copyright to their work.

The corresponding author must obtain the agreement of all co-authors and return the signed form by the specified deadline. Papers cannot be included in the proceedings until the required form has been received.

11. REFERENCES

List and number all bibliographical references at the end of the paper. The references can be numbered in alphabetic order or in order of appearance in the document. When referring to them in the text, type the corresponding reference number in square brackets as shown at the end of this sentence [1].

[1] A.B. Smith, C.D. Jones, and E.F. Roberts, “Article Title,” *Journal*, Publisher, Location, pp. 1-10, Date.

[2] Jones, C.D., A.B. Smith, and E.F. Roberts, *Book Title*, Publisher, Location, Date.